

Energy Efficiency Business Rebates Application Instructions



SECTION 1 - CUSTOMER INFORMATION

- Completely fill out this section with your name, address and contact information.
- Fill in the Reservation Number (if you called the Energy Information Center to make a reservation) and the SDG&E[®] account number for the installation address.
- 3 Verify that all the information is correct, and that the account number supplied is for the installation address, before submitting your application.

SECTION 2 - PAYMENT RELEASE AUTHORIZATION

Please complete this section if the payment is going to someone other than the customer listed in Section 1 such as a vendor, contractor, etc.

SECTION 3 - BUSINESS PAYEE TAX INFORMATION

5 Completely fill out this section with the tax information of the **payee** whether it is the customer, vendor, etc.

SECTION 4 - BUSINESS PROPERTY TYPE DESCRIPTION

- 6 Check the box that best describes your type of business.
- **7** If your business type is not listed, please write it here.

San Diego Gas & Electric[®] 2010 Energy Efficiency Business Rebates Application

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SECTION 5 - ADDITIONAL INFORMATION

- 8 If you have an Account Executive, provide his/her name.
- 9 Fill in your Annual Operating Hours (see Section 11).
- **10** Fill in the square footage of the building located at the installation address.
- Check here if you are intending to use OBF funds, if eligible, for this application.
- 12 We have included a check box for Proof of Purchase as a reminder to please include your invoice/proof of purchase with your rebate application.

SECTION 6 - ENERGY EFFICIENCY REBATE PRODUCT INFORMATION (FOR ALL NON-LIGHTING MEASURES)

- **13** Completely fill out this section for each <u>non-lighting</u> measure installed.
- **14** Include the account number for each installation address.
- 15 Fill in Product Code # for each measure, which you can find in the Product Catalog.
- 16 Make sure to include manufacturer name, model number, installation date and unit of measure for each measure installed.
- 17 Enter quantities and multiply by rebate per unit to get the rebate totals.
- **18** Add rebate amounts to get the total and fill in the Total Rebate Due.

SECTION 7 - TERMS AND CONDITIONS: READ, SIGN, AND DATE

- Please read though this entire section completely.
- **20** Print and sign your (customer) name.
- 21 Fill in the date of signature, date of installation and the total rebate amount.
- 22 This is a reminder to keep copies for your records.

2010 Energy Efficiency Business Rebates Application

8		9	al Operating Hours 3,5	69.32		12		
			use the attached worksheet (Page 4		nual operating hours		PROOF OF PL	RCHASE
Check if utilizing OBF Option On-Bill Financing option must submit	* Please note: Projects util OBF Application prior to inst	izing 10 allation. Squar	re Footage 3,000				INCLUDED?	⊅ YES
SECTION 6 EN	IERGY EFFICIEN	CY REBATE PF	RODUCT INFORMATI	N				
Please refer to your SDG&E Unit and your invoice/receip								
mportant Rebate Notice: Th					-	-		
& Electric's Central Processing	Center and postmarke	ed no later than Dec	ember 31, 2010. Equipment	make and	model number a	are required	on all invoices.	
ACCOUNT # 14	PRODUCT CODE #	MANUFACTURER	MODEL #	INSTALL	UNIT MEASURE	# OF UNITS	REBATE PER UNIT	REBATE TOTAL
GAS/ELEC TRIC (10 DIGITS)	(3 OR 4 DIGITS)		MUDEL #	DATE	(SQ.FT ,,WATTS, T ON)	A	B	A x B = C
234567890	R-H11	Anthony	9536	1/1/10	Ln. Ft.	140	\$2.00	\$280.00
234567890	R-H11	RHS	47-192	1/1/10	Ln. Ft.	16	\$2.00	\$32.00
business facility and not for resale. go Gas & Electric of both the sales 1 urate. I understand that rebate pay I do not provide San Diego Gas & I receipt of rebate, whichever is less, I cease to be a distribution custom	transactions and products ments are based on relate Electric with 100% of the r , or	installation, and I certi ed energy benefits over related energy benefits	fy that the information on this re r the life of the product. I agree t specified in the rebate applicati	bat e applica hat if: on for the life	tion is true and cor of the product or	rect, and that for a period of	the tax ID provided if five (5) years from	
period, I shall refund a prorated an electric customer of San Diego Gas	nount of rebate dollars to							ic
I understand rebates may be mod Electric's Central Processing Center In the event that I choose to use the forth in this rebate application.	er or postmarked no later f	than December 31, 201	0 and that all equipment must b	e purchased	and installed prio	r to submissio	on of rebate applicati	on.
On Bill Financing - In the event the this rebate application, I understart the energy saving products listed in On-Bill Financing.	nd that the terms and con	ditions of participation	in On-Bill Financing will control	(including, w	ithout limitation, t	he calculation	of the rebate amou	nt for
In no case will the utility pay more made, rebate applications will be a received rebates, incentives or sem I have read and understand the re- meet all eligibility criteria in order	accepted on a first-come, i vices for the same measur quirements and terms and	first-served basis, until e(s) from another utility d conditions set forth in	allocated funds are spent, or by y, state, or local program funded	December 31 by the Public	, 2010, whichever (Purpose Program	comes first. I a (PPP) or Publ	igree that I have not lic Goods Charge (PG	C).
Lamp Disposal: It is unlawful for by this new law include fluorescer	California customers to di	spose of any lamps con		veekly pick-up	conducted for ho	mes and busi	inesses. The lamps af	fected
he quick			1/1/	10		21	1/1/10	
onn smith			Date				Installation Date	
ustomer Signature			\$2.5	361.00				
ohn Smith John Smith Justomer Name (please print)				861.00 ebate Amount				
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istomer Signature ohn Smith stomer Name (please print) 22 Please make a	a copy of this document fo		Total R nember to include the lighting w	ebate Amount	n the rebate applic	ation .		
ustomer Signature ohn Smith ustomer Name (please print) 22 Please make a Please make a Proof of p	ourchase and manufacture	ers specification sheets	Total R nember to include the lighting w	ebate Amount orksheet with	n the rebate applic	ation .		odge.com

SECTION 8, 9, & 10 - HOW TO APPLY, **ELIGIBILITY, & REQUIREMENTS**

23 Please read through these sections completely as they contain important information and requirements regarding your Energy Efficiency **Business Rebates Application** including information on the new Benchmarking requirement.

2010 Energy Efficiency **Business Rebates Application**

SECTION 8 HOW TO APPLY

- Reservations are not required. However, to ensure funding availability, you must reserve funds before you purchase and install equipment. Call (800) 644-6133 to reserve your funds. Reservations are held for 45 days. Please see the Energy Efficiency Business Rebates Customer Handbook for further details.
- Benchmarking is required for all commercial business customers who participate in Energy Efficiency programs. In order to meet this requirement visit
 www.sdge.com/business/benchmarking or call our Energy Information Center at 800-644-6133.
- For non-lighting products, use the Rebate Product Information table to calculate your rebate by multiplying the quantity purchased [Column A] by the rebate/unit [Column B] and record the amount in Column C. Your rebate for each product cannot exceed the price you paid for it, including installation. For lighting measures, complete and submit the lighting worksheet.
- Use the attached Annual Hours of Operation worksheet to calculate the annual hours of operation for all rebates. The annual hours of operation will be verified through post-installation inspection by San Diego Gas & Electric.
- 5. Include the model number and manufacturer of the equipment on the paid, itemized invoice(s) or receipt(s). Also, please include manufacturers' specification
- sheets that illustrate that the criteria necessary to meet the terms and conditions in the rebate application has b 6. Complete, sign and date the rebate application. Make and retain a copy of all submitted documents. NOTE: The following guidelines must be adhered to in order
- to participate in the program: Applications with any sign of liquid paper ("white out") used to change information will be returned to the customer or contractor.
- Pre-made labels with contractor or customer information (name, address, etc.) are not accepted on rebate applications. However, a contractor stamp is acceptable, as long as there is no possibility of covering up existing information beneath the stamp.
- acceptable, as long as there is no possibility of covering up easing minimation beneat the stamp. If working with a factoring company, the contractor's name must appear as the "Payment Information" section of the application. However, if the contractor and customer agree that the rebate can be mailed directly to the factoring company, the factoring company address can be listed under the contractor name. See example below.
 - Payment Information ABC Contractor c/o XYZ Factoring Company 1234 Main St. San Diego, CA 92111
- Also, if the factoring company has any questions regarding rebates, they should contact the contractor directly for information. SDG&E will only supply rebate information to the customer or the contractor.
- 7. There are several ways to submit your rebate application
 - Mail to:
- San Diego Gas & Electric P.O. Box 232440 San Diego, CA 92193-2440
 - Electronic Fax: (619) 819-4183
 - RS-ProcessingDepartm@semprautilities.com E-mail:

Please make sure to include with the rebate application the paid, itemized invoice(s), manufacturer's specification sheet (s), and Annual Hours of Operation worksheet. A rebate check for qualified measures is generally mailed 45-60 days after SDG&F receives and approves a completed application including all required documentation, and verifies installation. Incomplete or incorrect applications cannot be processed and notification will be mailed out.

SECTION 9 ELIGIBILITY

 Customers eligible for the SDG&E Energy Efficiency Business Rebates Program are defined as nonresidential commercial, industrial and agricultural customers. The total rebate limit is \$350,000 per service account, per fuel, per calendar year. Customers with multiple service accounts for multiple projects, qualify provided that each individual service accounts or chain account customers rebates or site limit \$350,000 is not exceeded.

SECTION 10 REQUIREMENTS

- · Rebate items must be installed and operational at the San Diego Gas & Electric service account location listed on the rebate application
- All invoices or receipts must be dated between January 1, 2010 and December 31, 2010. All rebate items must be purchased and installed prior to submitting a rebate form.
- Customers cannot apply to other public goods charge rebate or incentives for the same measure
- Lamps purchased at retail outlets do not qualify for a rebate if the price has been reduced through a utility buydown program. • Equipment must meet the requirements and terms and conditions contained in this rebate application. All equipment must be new. Used or rebuilt equipment is not eligible for rebate. Fuel switching and new construction do not qualify. If you have questions, call (800) 644-6133 to confirm eligibility and reserve funds before purchasing and installing products. San Diego Gas & Electric reserves the right to deny payment for products that do not meet the requirements and terms and conditions and to verify installation through onsite inspection.
- Rebate payments are the property of the applicant (customer). The applicant may assign payment to a third party as outlined on the customer rebate application. The selection, purchase and ownership of the equipment are the sole responsibility of the customer. San Diego Gas & Electric makes no representation as to the safety, performance, reliability and/or efficiency of the equipment selected or components thereof. San Diego Gas & Electric makes no warranty, whether expressed or implied, including warranty of merchantability or fitness for a particular purpose, use or application of selected equipment or services.
- · Leased equipment may be eligible for rebate if the agreement term is five years or greater

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SECTION 11 - ANNUAL OPERATION HOURS WORKSHEET

- **24** Please complete all the requested information.
- 25 Enter the daily hours of operation, then calculate the Weekly Total and the Average Hours per Day.
- 26 Enter the Total Work Days per Year (to obtain this please complete Work Days per Year section - the instructions are listed below) and multiply that by the Average Hours per Day to get your Annual Operating Hours.
- **27** Enter the Annual Operating Hours in Section 5 of the Rebate Application.
- **28** Please sign and date.

WORK DAYS PER YEAR INSTRUCTIONS:

- 29 Complete the Work Days per Year (check off the days the business is closed) and calculate the Total Days Closed per Year.
- 30 Subtract the Total Days Closed per Year from 365 to calculate the Total Work Days per Year.

2010 Energy Efficiency Business Rebates Application

Rebate Reservation Number ABC Contractor Vendor Name Total
Vendor Name
Total
6:00 = 10 A
$\frac{500}{6:00} = 10$ B
$\frac{5.00}{6:00} = 10$ c
$\frac{5.00}{6:00} = 12$
$\frac{5.00}{6:00} = \frac{12}{12}$
$\frac{5.00}{6:00} = \frac{12}{12}$
CO II (Add lines A through C)
Weekly Total 69 H (Add lines A through G)
e Hours per Day 9.86 [Line H ÷ 7 days = Average hours per day]
k Days per Year 362 J (Line AA = Complete the Work Days per Year section.)
Derating Hours 3569.32 K (Line I x J = Annual Operating Hours) 27
e number of hours <u>all</u> of the lights are on in the facility.
sunday) xample: Days between Christmas and New Years, vacations, conferences, etc.) dd lines L through Y) ubtract line Y from Z and enter in line J)
ubtract line f from Z and enter in line J)
is not considered official or binding in calculating the annual operating hours of the applicant's business or the rel retion, make the final determinations with respect to the annual operating hours and rebate amount. San Diego Gas rules the calculations set forth in this worksheet based upon the results of any audit or inspection deemed necess is by San Diego Gas & Electric Company are final and binding.
1/1/10
Date

SECTION 12 - LIGHTING WORKSHEET (FOR ALL LIGHTING MEASURES)

- **31** Completely fill out this section for each lighting measure installed.
- Fill in the quantity (# of Units) and multiply that by the rebate per unit (\$/Units) to get the Rebate Total.
- Fill in the New Lamp & Ballast Wattage, Existing Lamp & Ballast Wattage, and the Existing Technology information. Abbreviations can be located in 36.

2010 Energy Efficiency Business Rebates Application

This section must be completed and submitted along with application when applying for lighting products. Existing technology, new and existing lamp and ballast wattage must be completed where applicable. Use the existing technology abbreviations provided at the end of the lighting list. For varying wattage and/or technologies for the same product use the table provided at the end of the lighting list.

SECTIO	DN 12 LIGHTING WORKSHEET	32 33						
Product Code	Product Description	Units	\$/Units A	"# of Units B"	Rebate Total (A x B = C)	New Lamp & Ballast Wattage	Existing Lamp & Ballast Wattage	Existing Technology (Refer to Ts&Cs for acceptable options)
Fixtures								
	Com	pact Fluores	cent Fixture	s				
C11	Interior Compact Fluorescent Fixture ≤ 70 watts (≤ 100 Watts lamp basecase)	Fixture	\$20.00					
C21	Interior Compact Fluorescent Fixture ≤ 128 watts (101 - 175Watts lamp basecase)	Fixture	\$35.00					
C31	Interior Compact Fluorescent Fixture ≤ 192 watts (176 - 399 Watts lamp basecase)	Fixture	\$40.00					
-C41	Interior Compact Fluorescent Fixture ≤ 244watts (≤ 400 Watts lamp basecase) Tier I	Fixture	\$75.00					
-C51	Interior Compact Fluorescent Fixture ≤ 360watts (≤ 400 Watts lamp basecase) Tier II	Fixture	\$45.00					
C61	Exterior Compact Fluorescent Fixture ≤ 70 Watts (≤ 100 Watts Lamp basecase)	Fixture	\$17.00					
	Int	erior Inducti	on Fixtures					
D11	Interior Induction Fixtures ≤ 70 Watts (≤ 100 Watts Lamp basecase)	Fixture	\$35.00					
D21	Interior Induction Fixtures ≤ 120 Watt (101 - 175 Watt lamp basecase)	Fixture	\$60.00					
D31	Interior Induction Fixtures ≤ 180 Watt (176 - 399 Watt lamp basecase)	Fixture	\$75.00					
D41	Interior Induction Fixtures ≤ 250 Watt (400 Watt lamp basecase) Tier I	Fixture	\$125.00					
D51	Interior Induction Fixtures ≤ 360 Watt (400 Watt lamp basecase) Tier II	Fixture	\$60.00					
	Ext	terior Induct	ion Fixtures					
D61	Exterior Induction Fixtures ≤ 70 Watts (≤ 100 Watts Lamp basecase)	Fixture	\$25.00					
D71	Exterior Induction Fixtures ≤ 100 Watt (101 - 175 Watt lamp basecase)	Fixture	\$45.00					
D81	Exterior Induction Fixtures ≤ 120 Watt (176 - 200 Watt lamp basecase)	Fixture	\$50.00					
D91	Exterior Induction Fixtures ≤ 180 Watt (201 - 399 Watt lamp basecase)	Fixture	\$50.00					
D01	Exterior Induction Fixtures < 250 Watt (400 Watt lamp basecase)	Fixture	\$100.00					
	Interio	r Linear Fluo	rescent Fixt	ure				
-H11	Interior Linear Fluorescent Fixture ≤ 600 Watts (> 400 Watt lamp basecase)	Fixture	\$200.00					
H21	Interior Linear Fluorescent Fixture ≤ 244 Watts (400 Watt lamp basecase) Tier I	Fixture	\$100.00					
H31	Interior Linear Fluorescent Fixture 245 - 360 Watts (400 Watts Lamp basecase) Tier II	Fixture	\$50.00	10	\$1,000	234	458	МН
H41	Interior Linear Fluorescent Fixture ≤ 192 Watts (176 - 399 Watts Lamp basecase)	Fixture	\$50.00					
H51	Interior Linear Fluorescent Fixture ≤ 128 Watts (101-175 Watts Lamp basecase)	Fixture	\$35.00					
H61	Interior Linear Fluorescent Fixture ≤ 64 Watts (≤ 100 Watt lamp basecase)	Fixture	\$25.00					
	Interior Pu	lse Start / C	eramic Meta	l Halide				
F81	Interior Pulse Start/ Ceramic Metal Halide Fixtures ≤ 600 Watt (> 400 Watt lamp basecase) Tier I	Fixture	\$150.00					
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- 34 If you have installed a measure with two different lamp & ballast wattage amounts and/or technologies, please use the blank table on Page 8 to enter the additional lamp & wattage/technology information.
- 35 Add up all the rebate totals and write that in the Rebate Total section on page 8.

36 Abbreviations for existing technology.

2010 Energy Efficiency Business Rebates Application

Product Code	Product Description		Units	\$/Units A	"# of Units B"	Rebate Total (A x B = C)	New Lamp & Ballast Wattage	Existing Lamp & Ballast Wattage	Existing Technology (Refer to Ts&Cs for acceptable options)
N11	LED Channel Signage, Indoor ≤ 2ft, Retrofit		Foot	\$4.00					
N21	LED Channel Signage, Indoor ≤ 2ft, Replacem	ent	Foot	\$4.00					
-N31	LED Channel Signage, Outdoor ≤ 2ft, Retrofit		Foot	\$2.00					
-N41	LED Channel Signage, Outdoor ≤ 2ft, Replace	ment	Foot	\$2.00					
-N51	LED Channel Signage, Indoor > 2ft, Retrofit		Foot	\$6.00					
-N61	LED Channel Signage, Indoor > 2f, Replaceme	ent	Foot	\$6.00					
-N71	LED Channel Signage, Outdoor > 2ft, Retrofit		Foot	\$3.00					
-N81	LED Channel Signage, Outdoor > 2ft, Replace	ment	Foot	\$3.00					
For each me	asure with varying new or existing lamp & ba	last wattages	and/or existing techn	ology use this	box				
Product Code	Product Description		Units	\$/Units A	"# of Units B"	Rebate Total (A x B = C)	New Lamp & Ballast Wattage	Existing Lamp & Ballast Wattage	Existing Technology (Refer to Ts&Cs for acceptable options)
L-H21	Int. Linear Fixture ≤ 244W		Fixture	\$100.00	10	\$1,000.00	234	465	HPS
L-E31	T8 or T5 Lamp & Ballast -4	Foot	Lamp	\$5.50	2	\$11.00	86	172	T12
				Re	bate Total	\$ 2,049.00			
5	Existing Technology Ab	breviation	IS						
INC	Incandescent	PAR	PAR Halogen						
MV	Mercury Vapor	PAR-IR	PAR Halogen IR						
MH	Standard Metal Halide	BPH	Bi-Pin Halogen						
HPS	High Pressure Sodium	FL	Linear Fluorescer	nt					
T12HOF	T12 High Output Fluorescent	T8	T8 Lamp						
T12VHOF	T12 Very High Output Fluorescent	T12	T12 Lamp						
	-								

*Pages 6-7 are omitted from this sample.



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