

myPartners Registration



- Begin by opening up a web browser and typing <https://mypartners.sdge.com>
- Once you have reached the myPartners page, click the Register Now link



A Sempra Energy utility™

myPartners

Sign In

Enter Login Information

↪ New User? [Register now](#)

User ID: [Forgot your user ID?](#)

Password: [Forgot your password?](#)

[Help](#) | [Legal Policy](#) | [Privacy Policy](#)

© 2001-2005 San Diego Gas & Electric.
All rights reserved.

myPartners Registration



- You will be taken to the myPartners registration page where you will need to fill out all required fields in order to complete your registration.



A Sempra Energy utility™

myPartners

Register for myPartners

Add your information in the fields below:

*Required Field

Profile Information

*First Name:

*Last Name:

*Company Name:

Agency Name:

*Title:

*Work Phone: (xxx-xxx-xxxx)

Cell Phone: (xxx-xxx-xxxx)

Fax Number: (xxx-xxx-xxxx)

*Email:

*Retype Email:

*Address:

*City:

*State: CA ▾

*Zip Code:

is Mailing address is the same as above

*Mailing Address:

*Mailing City:

*Mailing State: CA ▾

*Mailing Zip Code:

myPartners Registration



- It is recommended that the Password Tips link is clicked before proceeding to fill out the Account Information section

Account Information

*User Id:

*Password: [Password Tips](#)

*Confirm:

*Security Question:

If your forget your User ID or Password, we'll verify your identity by asking you for the answer to this question.

*Security Answer:

* 



Terms and conditions of the SDG&E [Legal Policy](#) and [Privacy Policy](#) posted on this web site.

Although it uses reasonable efforts to post accurate information, SDG&E makes no representation or warranty that the information posted is current and free from error, or that it is suitable for any particular purpose or use. In no event does SDG&E have any responsibility or liability in connection with the use of posted information, or for any access or information provided to or by SDG&E and/or users hereof to any builder or other third party participating directly or indirectly in connection herewith.

© 2001-2005 San Diego Gas & Electric.
All rights reserved.

myPartners Registration



- When you click the password tips link you will be presented with the criteria necessary to create a password in myPartners

Passwords tips:

- **Must** be 7 to 12 characters long.
- **Must** contain at least one upper case (A-Z) **and** one lower case (a-z) letter
- **Must** contain at least one number (0-9)
- **Must** contain a special character from the following set of special char, @, #, \$, %, *, ^, &, =, +, -, ., !, _ or :
- **Must not** containing blank, tab etc.
- **Must not** be same as User Id.
- **Should not** be a word in any language, slang, dialect, jargon, etc.
- **Should not** be based on personal information, family names, etc.

myPartners Registration



- Once you have read the Password tips, proceed to fill out the account information fields and remember to save your user id and password somewhere safe!

Account Information

*User Id:

*Password: [Password Tips](#)

*Confirm:

*Security Question:

If your forget your User ID or Password, we'll verify your identity by asking you for the answer to this question.

*Security Answer:

* 



Terms and conditions of the SDG&E [Legal Policy](#) and [Privacy Policy](#) posted on this web site.

Although it uses reasonable efforts to post accurate information, SDG&E makes no representation or warranty that the information posted is current and free from error, or that it is suitable for any particular purpose or use. In no event does SDG&E have any responsibility or liability in connection with the use of posted information, or for any access or information provided to or by SDG&E and/or users hereof to any builder or other third party participating directly or indirectly in connection herewith.

© 2001-2005 San Diego Gas & Electric.
All rights reserved.

myPartners Registration



- After you have clicked the submit button, a confirmation message will be displayed

SDGE connected
A Sempra Energy utility™

myPartners

Registration Confirmation
Thank you for registering.

Once you are registered to myPartners, you will be able to enroll to other applications. You can enroll only one application at a time.

Please keep your username and password in a safe place. You will need them every time you wish to enter this Web site.

You will also receive an email with a confirmation of this registration.

Click [here](#) to sign in.

© 2001-2005 San Diego Gas & Electric. All rights reserved.

- You will also receive an email confirming your registration

'Welcome to myPartners' - Message (Plain Text)

File Message Developer

Ignore X Reply Reply All Forward More Meeting

Delete Delete Respond

Quick Steps: >30 KW, Misc, ETSPM, NEM <30KW, To Manager, DIIS E-mail

Move Move OneNote Actions

Tags: Mark Unread, Categorize, Follow Up

Editing: Find, Related, Select, Zoom

From: SempraHelp@sempra.com Sent: Mon 2/4/2013 7:24 AM
To: [REDACTED]
Cc:
Subject: 'Welcome to myPartners'

Welcome to myPartners, a service from SDG&E that will allow you to complete a number of tasks with SDG&E, including checking the status of your project(s).

For questions or concerns regarding your account, please call us at '(858) 654-6300', or you can email us at SempraHelp@sempra.com.

If you have received this mail in error, please forward it to SempraHelp@sempra.com.

Thank you for signing up for myPartners.

myPartners Registration



- On the confirmation page, click the link to navigate back to myPartners in order to login



myPartners

Registration Confirmation

Thank you for registering.

Once you are registered to myPartners, you will be able to enroll to other applications. You can enroll only one application at a time.

Please keep your username and password in a safe place. You will need them every time you wish to enter this Web site.

You will also receive an email with a confirmation of this registration.

Click [here](#) to sign in.

© 2001-2005 San Diego Gas & Electric.
All rights reserved.

Enrollment in DIIS



- Once you are on the myPartners home page, sign in using the username and password you just created



A Sempra Energy utility™

myPartners

Sign In

Enter Login Information

➤ New User? [Register now](#)

User ID: [Forgot your user ID?](#)

Password: [Forgot your password?](#)

[Help](#) | [Legal Policy](#) | [Privacy Policy](#)

© 2001-2005 San Diego Gas & Electric. All rights reserved.

Enrollment in DIIS



- Once you have signed in, the myPartners portal will be displayed

The screenshot shows the SDGE myPartners portal. At the top left is the SDGE logo with 'connected' and 'A Sempra Energy utility' text. The main header is 'myPartners'. Below the header is a navigation bar with buttons for 'myPartners', 'Profile', 'Contact Us', 'Change Password', and 'Enroll'. On the right side of the navigation bar is a 'Sign Out' link. Below the navigation bar, the user is greeted with 'Hello,' followed by a 'Projects' button. To the right of the 'Projects' button is a 'Quick Links' section containing two links: 'Contact MyPartners Help Desk' and 'Help with myPartners'. At the bottom of the page, there is a footer with a navigation menu: 'Partners List | Profile | Contact Us | Help | Change Password | Enroll | Sign Out'. Below the footer is a blue bar with the text 'View the Legal Policy and Privacy Policy' on the left and '© 2001-2005 San Diego Gas & Electric. All rights reserved.' on the right.

Enrollment in DIIS



- Next, you will click on the enroll tab to begin enrollment in DIIS

The screenshot shows the SDGE myPartners website. At the top left is the SDGE logo with "connected" and "A Sempra Energy utility" text. The main header "myPartners" is centered. Below the header is a navigation bar with tabs: "myPartners", "Profile", "Contact Us", "Change Password", and "Enroll" (which is highlighted with a red border). To the right of the navigation bar is a "Sign Out" link. Below the navigation bar, the user is greeted with "Hello," and a "Projects" tab is visible. A "Quick Links" section contains two links: "Contact MyPartners Help Desk" and "Help with myPartners". At the bottom of the page, there is a footer with a navigation menu: "Partners List | Profile | Contact Us | Help | Change Password | Enroll | Sign Out". On the left side of the footer, it says "View the Legal Policy and Privacy Policy". On the right side of the footer, it says "© 2001-2005 San Diego Gas & Electric. All rights reserved."

Enrollment in DIIS



- Select the DIIS radio button and then click submit

 **myPartners**

myPartners Profile Contact Us Change Password **Enroll** [» Sign Out](#)

Project Enrollment Info

Please Enroll / Update the Projects Enrollment:
***Required Field**

Projects Information

***Enroll the Projects from the List given below
(Check all the Projects that you want to Enroll)**

<input checked="" type="radio"/> DIIS
<input type="radio"/> Joint Pole

Terms and conditions of the SDG&E [Legal Policy](#) and [Privacy Policy](#) posted on this web site.

Submit

Although it uses reasonable efforts to post accurate information, SDG&E makes no representation or warranty that the information posted is current and free from error, or that it is suitable for any particular purpose or use. In no event does SDG&E have any responsibility or liability in connection with the use of posted information, or for any access or information provided to or by SDG&E and/or users hereof to any builder or other third party participating directly or indirectly in connection herewith.

[Partners List](#) | [Profile](#) | [Contact Us](#) | [Help](#) | [Change Password](#) | [Enroll](#) | [Sign Out](#)

View the [Legal Policy](#) and [Privacy Policy](#)

© 2001-2005 San Diego Gas & Electric.
All rights reserved.

Enrollment in DIIS



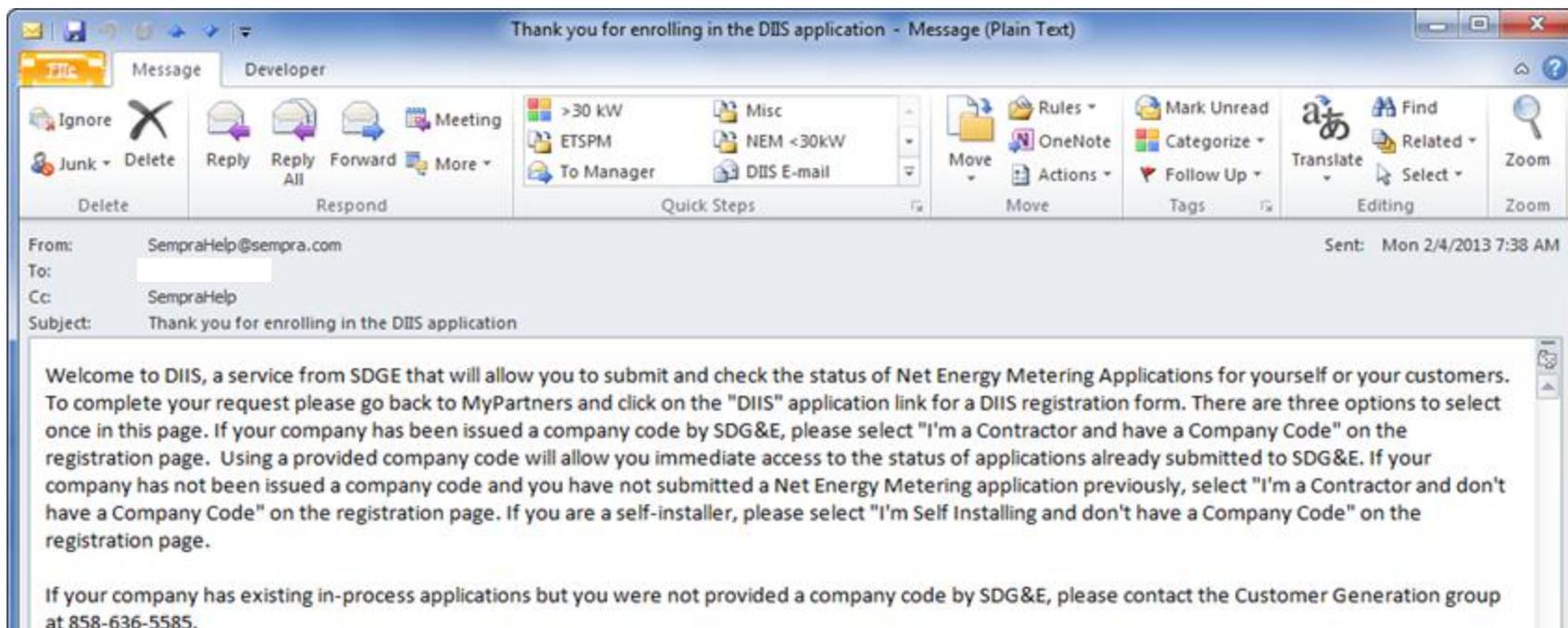
- You will be taken back to the myPartners portal home page where a link for DIIS has appeared

The screenshot shows the SDGE myPartners portal. At the top left is the SDGE logo with 'connected' and 'A Sempra Energy utility' below it. The main header is 'myPartners'. Below the header is a navigation bar with buttons for 'myPartners', 'Profile', 'Contact Us', 'Change Password', and 'Enroll'. On the right side of the navigation bar is a 'Sign Out' link. Below the navigation bar, there is a 'Hello,' greeting followed by a 'Projects' section containing a link to 'DIIS'. To the right is a 'Quick Links' section with links to 'Contact MyPartners Help Desk' and 'Help with myPartners'. At the bottom of the page, there is a footer with links for 'Partners List', 'Profile', 'Contact Us', 'Help', 'Change Password', 'Enroll', and 'Sign Out'. On the far left of the footer is a link to 'View the Legal Policy and Privacy Policy'. On the far right of the footer is the copyright notice: '© 2001-2005 San Diego Gas & Electric. All rights reserved.'

Enrollment in DIIS



- You will also receive an email confirmation of your enrollment in DIIS



Enrollment in DIIS



- Next click the DIIS link to continue the registration process

The screenshot shows the SDGE myPartners website. At the top left is the SDGE logo with "connected" and "A Semptra Energy utility" below it. The main header area contains the text "myPartners". Below this is a navigation bar with buttons for "myPartners", "Profile", "Contact Us", "Change Password", and "Enroll". On the far right of this bar is a "Sign Out" link. Below the navigation bar, the user is greeted with "Hello,". There are two main sections: "Projects" and "Quick Links". The "Projects" section contains a link for "DIIS" which is highlighted with a red box. The "Quick Links" section contains two links: "Contact MyPartners Help Desk" and "Help with myPartners". At the bottom of the page, there is a footer with a navigation menu: "Partners List | Profile | Contact Us | Help | Change Password | Enroll | Sign Out". To the left of this menu is a link to "View the Legal Policy and Privacy Policy". On the right side of the footer, there is a copyright notice: "© 2001-2005 San Diego Gas & Electric. All rights reserved."

Enrollment in DIIS



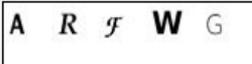
- If you have previously completed jobs with [SDG&E](#), you will need to obtain a company code from SDG&E and select the “I’m a Contractor and have a Company Code” button.



Distribution Interconnection Information System

I'm a Contractor and have a Company Code
 I'm a Contractor and don't have a Company Code
 I'm Self Installing and don't have a Company Code

Company Code

Supplied by SDG&E


Can't read this? [Try another](#)

Type the code shown above. Do not enter spaces.

SDG&E and San Diego Gas & Electric are registered trademarks of San Diego Gas & Electric Company.
© 1998-2012 San Diego Gas & Electric Company. The Trademarks used herein are the property of their respective owners. All rights reserved.

Enrollment in DIIS



- If you haven't previously completed jobs with SDG&E, select the I'm a Contractor and don't have a Company Code. A Company Code will automatically be assigned to you when you complete enrollment.



Distribution Interconnection Information System

I'm a Contractor and have a Company Code
 I'm a Contractor and don't have a Company Code
 I'm Self Installing and don't have a Company Code

Company Code

Supplied by SDG&E

Can't read this? [Try another](#)

Type the code shown above. Do not enter spaces.

SDG&E and San Diego Gas & Electric are registered trademarks of San Diego Gas & Electric Company.
© 1998-2012 San Diego Gas & Electric Company. The Trademarks used herein are the property of their respective owners. All rights reserved.

Enrollment in DIIS



- If you are self-installing, select the I'm Self Installing and don't have a Company Code. A Company Code will automatically be assigned to you when you complete enrollment.



Distribution Interconnection Information System

I'm a Contractor and have a Company Code
 I'm a Contractor and don't have a Company Code
 I'm Self Installing and don't have a Company Code

Company Code

Supplied by SDG&E

Can't read this? [Try another](#)

Type the code shown above. Do not enter spaces.

SDG&E and San Diego Gas & Electric are registered trademarks of San Diego Gas & Electric Company.
© 1998-2012 San Diego Gas & Electric Company. The Trademarks used herein are the property of their respective owners. All rights reserved.

DIIS Home Page



➤ Once you have enrolled, you will see the DIIS home page.

A screenshot of the SDGE DIIS home page. At the top left is the SDGE logo with "connected" and "A Sempra Energy utility" below it. To the right is the text "Distribution Interconnection Information System" and a "Logout" link. Below the header is a breadcrumb trail: "DIIS > Net Energy Metering Program". On the right side of the page is a search bar with a magnifying glass icon. On the left side is a vertical menu with the following items: "+ Start a New Application", "+ My Applications", "+ Questions or Issues", "+ Helpful Links", and "+ Admin Links". The main content area features the heading "Net Energy Metering Program" above a large photograph of a ship docked at a pier with a large solar panel array in the foreground.

Submitting a <30 kW App



- To begin an application click Start a New Application then NEM <30 kW Application

The screenshot shows the SDGE Distribution Interconnection Information System (DIIS) interface. At the top left is the SDGE logo with 'connected' and 'A Sempra Energy utility' text. To the right is a 'Logout' link. Below the logo is the text 'Distribution Interconnection Information System'. A breadcrumb trail shows 'DIIS > Net Energy Metering Program'. A search bar is visible on the right. A blue button labeled 'Start a New Application' is highlighted, with a dropdown menu open. The dropdown menu contains the following options: 'NEM < 30KW Application' (highlighted with a red box), 'NEM > 30KW Application', '+ My Applications', '+ Questions or Issues', '+ Helpful Links', and '+ Admin Links'. To the right of the dropdown is the text 'Net Energy Metering Program'. Below this is a large photograph of a solar farm with rows of solar panels in a grassy field under a blue sky with clouds.

Submitting a <30 kW App Step 1



- In Step 1, the first question is to answer whether you are applying for a California Solar Initiative (CSI) rebate. Please select the applicable item and proceed to the next section.

[Logout](#)

 **SDGE** connected
A Sempra Energy utility™ **Distribution Interconnection Information System**

DIIS ❖ NEM Application <= 30 KW - Step 1

Welcome *Rob Malowney*

Application: *NEW* - Status: *NEW*

Please note that this Application does not constitute an application for any **rebate** and/or **incentive programs**. For more information on these programs and their specific applications, please contact the California Center for Sustainable Energy at <http://www.energycenter.org> or by phone **1-858-244-1177**.

For more information on the New Solar Homes Partnership (NSHP) or the Emerging Renewable Program (ERP), please go to <http://sdge.com/clean-energy/going-solar/applying-solar-rebates> or <http://www.consumerenergycenter.org/erprebate>, respectively, where you will find information about the programs, including the program handbook, reservation request forms with the program contract as well as a list of requirements, FAQ's and resources. For additional questions about the NSHP program, contact an account representative by e-mail at newsolarhomes@sdge.com or by phone at **1-866-631-1744**.

Step 1 - Identifying The Generating Facility's Location And Responsible Parties

If you are applying for a California Solar Initiative (CSI) rebate, please check the appropriate box below and continue with this application.

***Required Field**

- I am also applying for a CSI rebate, and understand that I will have to apply for CSI rebates separately.
- I am also applying for a NSHP rebate, and understand that I will have to apply for the NSHP rebates separately.
- Not applying for any rebates.

Submitting a <30 kW App Step 1



- In Section B, select what kind of service is being requested and proceed to the next section

A. Applicability and Purpose:

This NET ENERGY METERING APPLICATION AND INTERCONNECTION AGREEMENT FOR CUSTOMERS WITH SOLAR AND/OR WIND ELECTRIC GENERATING FACILITIES OF 30 KW OR LESS ("Agreement") applies to electric rate schedule NEM, Net Energy Metering Service (NEM) for Customer-Generations ("Customers") who interconnect a solar and/or wind turbine electrical Generating Facility, or a hybrid system of both, with an aggregate capacity of 30 kilowatts (KW) or less that is located on Customer's premises, and that operates in parallel with San Diego Gas and Electric Company's ("SDG&E") Distribution System.

The purpose of this Agreement is to allow the customer to interconnect with SDG&E's Distribution System, subject to the provisions of this Agreement and SDG&E's rate schedule NEM. Customer has elected to interconnect and operate its solar and/or wind electric Generating Facility in parallel with SDG&E's Distribution System, primarily to offset part or all of the Customer's own electrical requirements at this service point. Customer shall comply at all times with this Agreement as well as with all applicable laws, tariffs and applicable requirements of the Public Utilities Commission of the State of California.

B. Description of Service (This Agreement is being filed for, check all that apply):

* Required Field

- A New NEM Generating Facility interconnection (at an existing service)
- For Physical Changes to an interconnected Generating Facility with previous approval by SDG&E (adding PV panels, changing inverters/turbines or changing load and/or operations)
- A New interconnection in conjunction with a new service
An Application for Service must be completed. Additional fees may be required if a service or line extension is required (in accordance with SDG&E Electric Rules 15 and 16). Please contact SDG&E at 1-800-411-7343.
- An Interconnection under Direct Access (DA)
Customer applying for NEM who are served under "Direct Access by an Energy Service Provider (ESP) must contact their ESP directly for information regarding the ESP's Net Energy Metering program.
- An Interconnection under Community Choice Aggregation Service (CCS Service)
Customer applying for NEM who are served under Community Choice Aggregation Service by a Community Choice Aggregator (CCA) must contact their CCA directly for information regarding the CCA's Net Energy Metering program.

Submitting a <30 kW App

Step 1



- In Section C, fields marked with “Must match SDG&E Bill” must exactly match what is on the customer of record’s SDG&E Electric bill. You can click on the question mark buttons to have a sample bill displayed.

C. Customer Generating Facility Information:

** Required Field*

* Customer Account Number: (Must match SDG&E Bill) ?

Customer Meter Number: (Must match SDG&E Bill) ?
(Required for active accounts)*

* Customer First Name: (Must match SDG&E Bill) ?

* Customer Last Name: (Must match SDG&E Bill) ?

* Customer Street Number: (Must match SDG&E Bill) ?

* Customer Street Name: (Must match SDG&E Bill) ?

* Customer City:

Customer State: CA

* Customer Zipcode:

* Customer Home/Mobile Phone: (1234567890)

Customer Business Phone: (1234567890) or (1234567890 X1234)

Customer Fax: (1234567890)

* Customer Email Address:

* Confirm Customer Email Address:

Submitting a <30 kW App

Step 1



- Only the first ten digits of the electric account number are required



SDGE
A Sempra Energy utility[®]

ACCOUNT NUMBER **2713 276 271 1**
 SERVICE FOR
 JANE DOE
 123 SAN DIEGO WAY
 SAN DIEGO CA 92511

DATE MAILED Apr 24, 2012 Page 1 of 4
 24 Hour Service
 1-800-411-SDGE (7343) *English*
 1-800-311-SDGE (7343) *Español*
 1-877-889-SDGE (7343) *TTY*
 www.sdge.com

Follow us on Twitter. Get the latest SDG&E news and info, including updates during emergencies, at twitter.com/sdge.

Account Summary

Previous Balance			\$52.71
Payment Received	04/04/12	THANK YOU	- 52.71
Current Charges			+ 27.41
Total Amount Due			\$27.41

Summary of Current Charges *(See page 2 for details)*

	Billing Period	Usage	Amount(\$)
Electric	Mar 21, 2012 - Apr 20, 2012	180 kWh	27.41
Total Charges this Month			\$27.41

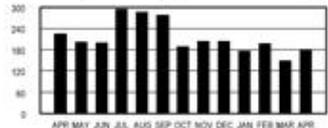
Regulatory Notices

- All customers are required to pay a Competition Transition Charge as part of the charges above, including those who choose an electric service provider other than SDG&E.
- Your electric energy charges include charges for that portion of your energy usage provided by the Department of Water Resources (DWR). SDG&E collects charges for power provided by DWR as an agent of DWR. DWR is collecting \$0.04083 for each kWh it provides.

DATE DUE May 13, 2012

AMOUNT DUE \$27.41

Electric Usage History (Total kWh used)



	Apr 11	Mar 12	Apr 12
Total kWh used	226	148	180
Daily average kWh	7.8	5.1	6.0
Days in billing cycle	29	29	30
Change in daily average from last month			+ 17.6%
Change in daily average from last year			-23.1%

Submitting a <30 kW App

Step 1



- Once the information has been gathered, fill out Section C with the information exactly how it appears on the customer of record's SDG&E electric bill

C. Customer Generating Facility Information:

** Required Field*

* Customer Account Number: (Must match SDG&E Bill) ?

Customer Meter Number: (Must match SDG&E Bill) ?
(Required for active accounts)*

* Customer First Name: (Must match SDG&E Bill) ?

* Customer Last Name: (Must match SDG&E Bill) ?

* Customer Street Number: (Must match SDG&E Bill) ?

* Customer Street Name: (Must match SDG&E Bill) ?

* Customer City:

Customer State: CA

* Customer Zipcode:

* Customer Home/Mobile Phone: (1234567890)

Customer Business Phone: (1234567890) or (1234567890 X1234)

Customer Fax: (1234567890)

* Customer Email Address:

* Confirm Customer Email Address:

Submitting a <30 kW App

Step 1



- In Section D, the contractor information is pulled automatically from your myPartners profile and placed in the application

D. Contractor Information:

Contractor:

Company:

Company Address:

City:

State:

Zip:

Business Phone:

Fax:

Email:

Submitting a <30 kW App

Step 1



- Next you will need to check the box below and click the next button to proceed to Step 2

**This contractor is to be used as SDG&E contact and is authorized by Customer to receive confidential Customer information and act on behalf of Customer with respect to this agreement.*

By checking the box above and signing this agreement, Customer authorizes SDG&E to release information to the contact (s) named above regarding Customer's usage and billing information, Generating Facility location, size and operational characteristics as requested in the course of this interconnection process. SDG&E is granted permission to share information with authorized recipients for a period of three years from the date this agreement is received by SDG&E. Contact(s) are also authorized to change rate schedules served under and metering arrangements which may result in charges to Customer. Should customer wish to select a different authorization period, Customer may utilize the "Authorization to Receive Customer Information or Act on a Customer's Behalf," which may be found at: <http://www.sdge.com/clean-energy/apply-nem/apply-nem-resources>

In addition, Customer authorizes SDG&E to release to the California Energy Commission (CEC) information regarding Customer's facility, including customer name and Generating Facility location, size, and operational characteristics, as requested from time to time pursuant to the CEC's rules and regulations.

This agreement is applicable only to the Generating Facility described above and installed at the above location. The Generating Facility may not be relocated or connected to SDG&E's system at any other location without SDG&E's express written consent.

Customer shall be responsible for the design, installation, operation, and maintenance of the Generating Facility and shall obtain and maintain any required governmental authorizations and/or permits.

Back

Next

Submitting a <30 kW App Step 2



➤ You will need to read all the information in Step 2 to proceed to Step 3

DIIS ❖ Application Summary ❖ NEM Application <= 30 KW - Step 2

Application: 40108 - Status: DRAFT

Step 2 - Requirements For Interconnection

IN SUBMITTING THIS DOCUMENT, I THE CUSTOMER, UNDERSTAND AND AGREE TO THE FOLLOWING TERMS AND CONDITIONS:

Permission to Interconnect

Customers must not operate their Generating Facility in parallel with SDG&E's Distribution System until they receive written authorization for Parallel Operation from SDG&E. Unauthorized Parallel Operation could result in injury to persons and/or damage to equipment and/or property for which the Customer may be liable.

Safe Operation of your Generating Facility

Notwithstanding any other provision of this Agreement, if at any time SDG&E determines that either (a) the Customer's Facility, or its operation, may endanger SDG&E personnel, or (b) the continued operation of the Customer's Facility may endanger the safe and reliable operation of SDG&E's electrical system, SDG&E shall have the right to disconnect the Facility from SDG&E's system. Customer's Facility shall remain disconnected until such time as SDG&E is satisfied that the unsafe condition(s) have been corrected.

Meter Access

Your meter must be installed in a safe SDG&E-accessible location and remain unobstructed by locked gates or pets. Additionally, meter access must be maintained at all times for meter reading and system maintenance. Any animals owned by the customer, including pet dogs, should not have access to these areas to avoid hindering SDG&E service personnel, preventing them from completing their work. If your self contained meter is being utilized in lieu of an AC disconnect switch, the meter must be accessible at all times and can not be located within a residence or garage.

Submitting a <30 kW App

Step 2



➤ You will need to read all the information in Step 2 to proceed to Step 3

Document and Fee Requirements

Other Documents and/or Fees may be required and there may be requirements for interconnection in addition to the below list, depending on the specifics of the planned Generating Facility. Other approvals and/or other agreements may be needed for special SDG&E programs or regulatory agency requirements.

Stale Agreements

If this agreement is still pending two years from its date of submittal and customer has not met all of the requirements, SDG&E will close this application and Customer will be required to submit a new application should Customer wish to take service on Schedule NEM.

A. Agreement Package:

These documents are needed to ensure safe and reliable operation of SDG&E's Distribution System and to confirm that Customer's interconnection has been performed in accordance with SDG&E's tariffs. **To insure prompt attention and authorization of your project and to avoid any delays, we would like to receive your complete packages two (2) weeks or more before city or county electrical inspection is released.** As SDG&E receives the documentation described in Sections (1) through (5) below, SDG&E will begin to process the application.

Required Documents for New Applicants:

1. A completed copy of this **Agreement**. **Please note:** the Customer name (as identified in Part I, Section C) must be the same name as on the SDG&E bill. In this Agreement, Customer will confirm their otherwise-applicable rate schedule (OAS), establishing how Customer's monthly usage or net generation will be charged/credited. Customer-initiated rate changes are governed in accordance with SDG&E's Electric Rule 12.

2. A **single-line diagram** showing Customer's actual installation of his/her Generating Facility. The diagram must include the electrical rating and operating voltages of the significant electrical components such as the service panel, the disconnect switch (if required), inverters, all wind and/or photovoltaic generators, circuit breakers and other protective devices of the Generating Facility, the general location of the Customer's loads relative to the Generating Facility, and the interconnection with SDG&E's Distribution System. The diagram must include the following information:

- a. A description and location of the visible, lockable **AC disconnect switch** if present.

Effective January 01, 2010, customers installing inverter-based systems will no longer be required to include an AC disconnect switch when the facility has a self-contained electric revenue meter (i.e., 0-320 amp socket-based meters or 400 amp K-based meters). This type of meter is used by the vast majority of all SDG&E customers.

To accommodate this change while maintaining utility operating safety needs, the revenue meter, when appropriate, may be temporarily removed by SDG&E to isolate the customer's inverter from the electric distribution system. Removal of the revenue meter (due to an emergency or maintenance on SDG&E's system) will result in loss of electrical service to the customer's facility or residence for the duration of time that work is actively in progress.

Submitting a <30 kW App

Step 2



➤ Once finished reading, click Next

To accommodate this change while maintaining utility operating safety needs, the revenue meter, when appropriate, may be temporarily removed by SDG&E to isolate the customer's inverter from the electric distribution system. Removal of the revenue meter (due to an emergency or maintenance on SDG&E's system) will result in loss of electrical service to the customer's facility or residence for the duration of time that work is actively in progress.

SDG&E recommends that customers installing an inverter-based generator consider also installing an AC disconnect switch to facilitate maintenance of the customer's equipment (i.e. inverter, PV arrays, etc) without the need for interrupting service to the customer. The AC disconnect switch provides the additional benefit of allowing SDG&E to isolate the customer's generator from the utility's Distribution System without having to interrupt service to the customer's facility or residence but for customers with 30 kW or smaller systems, it is optional.

SDG&E's AC disconnect requirement for Distributed Energy Resources (Distributed Generation) will continue to apply to:

* Inverter-based interconnections having a transformer-rated meter (i.e., all meter panels or switchboards employing the use of potential and current transformers).

* Non-inverter based generators, including rotating or machine-based generators - regardless if the service meter configuration is transformer-rated or self-contained.

b. A description of the specific **inverter(s)** used to control the interconnection between SDG&E and the Generating Facility, including rating, brand name, and model number. CEC-certified inverters¹ will pass the requirements for Simplified Interconnection per SDG&E's Electric Rule 21. Non-certified units will require further study and may involve additional costs.

c. A complete description of the **generating equipment that the Customer plans to install**. If the Generating Facility includes photovoltaic panels, the description must include the manufacturer name, model number, number of panels, and the nameplate rating. If the Generating Facility includes a wind turbine, the description must include the manufacturer name, model number, number of turbines, and the nameplate rating. Only CEC-certified inverters and certified wind-turbine generators without separate inverters will pass the requirements for Simplified Interconnection. (See the SDG&E website www.sdge.com/business/netMetering.shtml or the CEC website at: www.qosolarcalifornia.org/equipment

d. A description of how the power output from the inverter is connected to the **main service panel via a branch breaker**. The ampere rating of this branch breaker and the main service panel breaker must be compatible with the output rating of the Generating Facility. The output rating is computed based on the total nameplate rating of the inverter.

e. If such metering is required, a complete description of the **performance (generation output) meter and related equipment**. The description must include the meter manufacturer, model number and type (socket or panel), as well as any other relevant information (e.g., socket, panels, breakers). If instrument transformers are required, the description should include this information.

3. The final approval by the city or county electrical inspector is required before SDG&E can conduct their field inspection. The **Jurisdictional Inspector must notify SDG&E's New Service Department directly**. The Net Energy Department cannot accept copies of an electrical permit.

Back

Next

Submitting a <30 kW App

Step 3



- Answer the questions in sections B-C and then proceed

DIIS ❖ Application Summary ❖ NEM Application <= 30 KW - Step 3

Application: 40108 - Status: DRAFT

Step 3 - General Facility And Rate Information

A. Your current Electric Rate Schedule.

Historical and current electrical rate information may be found at: <http://www.sdge.com/business/ratesTariffs.shtml>. Depending on Customer's rate schedule and metering arrangement, an installation fee and/or reprogramming fee may be required to provide net energy metering. Customers will be billed monthly. Residential and small commercial customers may, at their option, pay amount for energy monthly or annually, with the understanding that any and all payments will be reconciled at the completion of the true-up period. Agricultural, medium and large commercial customers must pay their total bills monthly. At the end of every twelve (12) billing cycles, or other reconciliation period as provided in Schedule NEM, customer's charges will be totaled including: (1) any unpaid monthly non-energy charges, (2) the charge for any net-energy consumption as defined in rate Schedule NEM. Customer's total payments for the twelve (12) billing cycles or other reconciliation period as provided in Schedule NEM will then be subtracted from the total charges. Customer will then be billed for any balance due. In addition, SDG&E Electric Rules and Rates, including but not limited to Electric Rules 2, 14, 15, 16, and 21, Schedule NEM, and Customer's OAS may apply. For further information on understanding NEM billing, please go to the related docs section of SDG&E's Net Energy Metering website at: <http://www.sdge.com/builderservices/serviceGuide.shtml>

B. Will this account be established in a new subdivision?*

Yes No

C. Will an electric vehicle recharging facility be included as part of the load at this location?*

Yes No

Submitting a <30 kW App

Step 3



- Answer all questions in Section D-G and press Next to continue
- Note that any potential access issue will be flagged and sent to SDG&E

D.Expected date of Project Completion and SDG&E's Receipt of Final, Building Permit for Generating Facility?*

01/31/2013

E.Are there any other generators connected on this account?*

Yes No

F.Are there any possible meter access issues?*

Yes No

*** When selecting options, hold down the control key while clicking the appropriate selections.**

Locked gate
No Key Way
Unrestrained dog
Key Way
Other

Access to Applicant's Premises: Utility shall at all times have the right to enter and leave Applicant's Premises for any purpose connected with the furnishing of electric service and the exercise of any and all rights secured to it by law, or under utility's tariff schedules. For more information, please visit [SDG&E Electric Rule 16](#)

G.Are you on a Demand Response program?*

Yes No

Submitting a <30 kW App

Step 4



- If applicable, enter in the Disconnect switch information

Application: **40108** - Status: **DRAFT**

Step 4 - Description Of The Generating Facilities

A. AC Disconnect Switch

(see Part II, Section A.2.A above for policy on disconnect switches) List the AC disconnect switch that will be used at this Generating Facility (Enter N/A if not applicable).

Disconnect Switch Manufacturer	Disconnect Switch Model Number	Disconnect Switch Rating(amps)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Submitting a <30 kW App

Step 4



- In section B, select an Inverter manufacturer from the dropdown. Both the list of inverters and PV modules are populated directly from GoSolarCalifornia.org.

B. Inverters interconnected with SDG&E

List all the inverters that will be interconnected to SDG&E.

which do not meet the UL and 'IEEE' requirements specified in Electric Rule 21, or Customers whose loads exceed 15% of the peak load on the distribution line section as described in Electric Rule 21 (Section 21.10.1) may entail a study, additional equipment, and/or other requirements.

Model	Inverter CEC Rating (per unit)	Quantity of Inverters	Weighted Efficiency	Single or Three Phase?	Action
<div style="border: 1px solid black; padding: 5px;"> <ul style="list-style-type: none"> Ablerex Electronics Advanced Energy Industries Advanced Energy Industries, INC. Advanced Solar Photonics Aero-Sharp Alpha Technologies Altenergy Power System, Inc. American Electric Technologies <li style="background-color: #0070C0; color: white;">Andalay Solar Apparent AU Optronics Auxin Solar Ballard Power Systems Beacon Power Beacon Power Corporation Beijing Kinglong New Energy Bergey Windpower Bergey Windpower Co. Beyond Building Group Beyond Building Systems </div>					
Inverter Model Number	Quantity of Inverters	Single or Three Phase?			
Andalay Solar	LW-230-1-AC0-D-B		Please select	Add	

Submitting a <30 kW App

Step 4



- Next select a PV Panel Model Number from the next dropdown list

B. Inverters interconnected with SDG&E

List all the inverters that will be interconnected to SDG&E.

Customers with non-standard inverters aggregate Generating Facility capacity exceeding 1.6 MW require a Supplemental Review which includes all the requirements specified in Electric Rule 21, or Customers whose distribution line section as described in Electric Rule 21 (Section 1.6.1, 1.6.2, 1.6.3, 1.6.4, 1.6.5, 1.6.6, 1.6.7, 1.6.8, 1.6.9, 1.6.10, 1.6.11, 1.6.12, 1.6.13, 1.6.14, 1.6.15, 1.6.16, 1.6.17, 1.6.18, 1.6.19, 1.6.20, 1.6.21, 1.6.22, 1.6.23, 1.6.24, 1.6.25, 1.6.26, 1.6.27, 1.6.28, 1.6.29, 1.6.30, 1.6.31, 1.6.32, 1.6.33, 1.6.34, 1.6.35, 1.6.36, 1.6.37, 1.6.38, 1.6.39, 1.6.40, 1.6.41, 1.6.42, 1.6.43, 1.6.44, 1.6.45, 1.6.46, 1.6.47, 1.6.48, 1.6.49, 1.6.50, 1.6.51, 1.6.52, 1.6.53, 1.6.54, 1.6.55, 1.6.56, 1.6.57, 1.6.58, 1.6.59, 1.6.60, 1.6.61, 1.6.62, 1.6.63, 1.6.64, 1.6.65, 1.6.66, 1.6.67, 1.6.68, 1.6.69, 1.6.70, 1.6.71, 1.6.72, 1.6.73, 1.6.74, 1.6.75, 1.6.76, 1.6.77, 1.6.78, 1.6.79, 1.6.80, 1.6.81, 1.6.82, 1.6.83, 1.6.84, 1.6.85, 1.6.86, 1.6.87, 1.6.88, 1.6.89, 1.6.90, 1.6.91, 1.6.92, 1.6.93, 1.6.94, 1.6.95, 1.6.96, 1.6.97, 1.6.98, 1.6.99, 1.6.100) require a Supplemental Review which includes all the requirements specified in Electric Rule 21, or Customers whose distribution line section as described in Electric Rule 21 (Section 1.6.1, 1.6.2, 1.6.3, 1.6.4, 1.6.5, 1.6.6, 1.6.7, 1.6.8, 1.6.9, 1.6.10, 1.6.11, 1.6.12, 1.6.13, 1.6.14, 1.6.15, 1.6.16, 1.6.17, 1.6.18, 1.6.19, 1.6.20, 1.6.21, 1.6.22, 1.6.23, 1.6.24, 1.6.25, 1.6.26, 1.6.27, 1.6.28, 1.6.29, 1.6.30, 1.6.31, 1.6.32, 1.6.33, 1.6.34, 1.6.35, 1.6.36, 1.6.37, 1.6.38, 1.6.39, 1.6.40, 1.6.41, 1.6.42, 1.6.43, 1.6.44, 1.6.45, 1.6.46, 1.6.47, 1.6.48, 1.6.49, 1.6.50, 1.6.51, 1.6.52, 1.6.53, 1.6.54, 1.6.55, 1.6.56, 1.6.57, 1.6.58, 1.6.59, 1.6.60, 1.6.61, 1.6.62, 1.6.63, 1.6.64, 1.6.65, 1.6.66, 1.6.67, 1.6.68, 1.6.69, 1.6.70, 1.6.71, 1.6.72, 1.6.73, 1.6.74, 1.6.75, 1.6.76, 1.6.77, 1.6.78, 1.6.79, 1.6.80, 1.6.81, 1.6.82, 1.6.83, 1.6.84, 1.6.85, 1.6.86, 1.6.87, 1.6.88, 1.6.89, 1.6.90, 1.6.91, 1.6.92, 1.6.93, 1.6.94, 1.6.95, 1.6.96, 1.6.97, 1.6.98, 1.6.99, 1.6.100)

Inverter Manufacturer	Inverter Model Number	Quantity of Inverters	Weighted Efficiency	Single or Three Phase?	Action
Andalay Solar	LW-230-1-AC0-D-B			Please select	Add

Enter Inverter Equipment:

Submitting a <30 kW App

Step 4



- Enter the quantity of inverters and select Single or Three Phase from the dropdown then click Add

B. Inverters interconnected with SDG&E

List all the inverters that will be interconnected to SDG&E.

Customers with non-standard inverters which do not meet the UL and 'IEEE' requirements specified in Electric Rule 21, or Customers whose aggregate Generating Facility capacity exceeds 15% of the peak load on the distribution line section as described in Electric Rule 21 (Section I.6.) require a **Supplemental Review** which may entail a study, additional equipment, and/or other requirements.

Inverter Manufacturer	Inverter Model Number	Inverter CEC Rating (per unit)	Quantity of Inverters	Weighted Efficiency	Single or Three Phase?	Action
-----------------------	-----------------------	--------------------------------	-----------------------	---------------------	------------------------	--------

Enter Inverter Equipment:

Inverter Manufacturer	Inverter Model Number	Quantity of Inverters	Single or Three Phase?	
Andalay Solar	LW-230-1-AC0-D-B	1	Please select Please select Single Phase Three Phase	Add

Submitting a <30 kW App

Step 4



➤ The information will now be populated in Section B

B. Inverters interconnected with SDG&E

List all the inverters that will be interconnected to SDG&E.

Customers with non-standard inverters which do not meet the UL and 'IEEE' requirements specified in Electric Rule 21, or Customers whose aggregate Generating Facility capacity exceeds 15% of the peak load on the distribution line section as described in Electric Rule 21 (Section I.6.) require a **Supplemental Review** which may entail a study, additional equipment, and/or other requirements.

	Inverter Manufacturer	Inverter Model Number	Inverter CEC Rating (per unit)	Quantity of Inverters	Weighted Efficiency	Single or Three Phase?	Action
1	Andalay Solar	LW-230-1-AC0-D-B	215.0	1	0.96		Delete

Enter Inverter Equipment:

Inverter Manufacturer	Inverter Model Number	Quantity of Inverters	Single or Three Phase?	
Andalay Solar	LW-230-1-AC0-D-B	1	Please select	Add

Submitting a <30 kW App

Step 4



- Select a PV panel manufacturer from the list

C. Photovoltaic Generator Equipment

List the photovoltaic (PV) panel information requested below. If the Panels are not all identical modules, list the total capacity connected to each inverter you listed above. (Please attach additional sheets if more spaces is needed).

PV Panel Manufacturer	PV Panel Model	PV Panel CEC Rating (per Unit)	PV Panel Nameplate Rating (per unit)	Quantity of PV Panels	Total Capacity (kW)	Inverter number from (B) above	Action
Enter PV:							
<input type="text" value="1Soltech"/> <ul style="list-style-type: none"> 1Soltech A10Green Technology A2Peak Power Aavid Solar Aavid Thermalloy AblyTek About Solar AccuSolar Power Advanced Renewable Energy Aleo Solar Alps Technology American Choice Solar American Solar Wholesale 	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Add"/>

D. V

Quantity / Wind turbines	Total Capacity(kW)	Turbine Output Voltage	Single or Three Phase	Inverter number from(B)	Action

Submitting a <30 kW App

Step 4



- Select a PV panel model from the list

C. Photovoltaic Generator Equipment

List the photovoltaic (PV) panel information requested below. If the Panels are not all identical modules, list the total capacity connected to each inverter you listed above. (Please attach additional sheets if more spaces is needed).

PV Panel Manufacturer	PV Panel Model	PV Panel CEC Rating (per Unit)	PV Panel Nameplate Rating (per unit)	Quantity of PV Panels	Total Capacity (kW)	Inverter number from (B) above	Action
-----------------------	----------------	--------------------------------	--------------------------------------	-----------------------	---------------------	--------------------------------	--------

Enter PV:

PV Panel Manufacturer	PV Panel Model	Quantity of PV Panels	Inverter number from (B) above	
<input type="text" value="AccuSolar Power"/>	<input type="text" value="ASP610-B230"/> <input type="text" value="ASP610-B230"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Add"/>

Submitting a <30 kW App

Step 4



- Enter the quantity of PV panels and the number of the of the inverter from above then click Add. The number of the inverter is based on how many different inverters entered in Section B.

C. Photovoltaic Generator Equipment

List the photovoltaic (PV) panel information requested below. If the Panels are not all identical modules, list the total capacity connected to each inverter you listed above. (Please attach additional sheets if more spaces is needed).

PV Panel Manufacturer	PV Panel Model	PV Panel CEC Rating (per Unit)	PV Panel Nameplate Rating (per unit)	Quantity of PV Panels	Total Capacity (kW)	Inverter number from (B) above	Action
-----------------------	----------------	--------------------------------	--------------------------------------	-----------------------	---------------------	--------------------------------	--------

Enter PV:

PV Panel Manufacturer	PV Panel Model	Quantity of PV Panels	Inverter number from (B) above	
AccuSolar Power	ASP610-B230	<input type="text"/>	<input type="text"/>	<input type="button" value="Add"/>

Submitting a <30 kW App

Step 4



➤ The information will now be populated in Section C

C. Photovoltaic Generator Equipment

List the photovoltaic (PV) panel information requested below. If the Panels are not all identical modules, list the total capacity connected to each inverter you listed above. (Please attach additional sheets if more spaces is needed).

	PV Panel Manufacturer	PV Panel Model	PV Panel CEC Rating (per Unit)	PV Panel Nameplate Rating (per unit)	Quantity of PV Panels	Total Capacity (kW)	Inverter number from (B) above	Action
1	AccuSolar Power	ASP610-B230	201.2	230.0	24	4.829	1	Delete

Enter PV:

PV Panel Manufacturer	PV Panel Model	Quantity of PV Panels	Inverter number from (B) above	
AccuSolar Power	ASP610-B230	24	1	Add

Submitting a <30 kW App

Step 4



- If applicable, fill out section D with all information including the Inverter number from above and click Add

D. Wind Turbine Equipment

Wind Turbine Manufacturer	Wind Turbine Model	Wind Turbine Nameplate Rating kW (per unit)	Wind Turbine CEC Rating (kW) per unit	Quantity of Wind Turbines	Total Capacity (kW)	Turbine Output Voltage	Single or Three Phase	Inverter number from(B)	Action

Enter Wind Turbine Equipment:

Wind Turbine Manufacturer	Wind Turbine Model	Wind Turbine Nameplate Rating kW (per unit)	Wind Turbine CEC Rating (kW) per unit	Quantity of Wind Turbines	Total Capacity (kW)	Turbine Output Voltage	Single or Three Phase	Inverter number from (B) above	
									Add

Submitting a <30 kW App

Step 4



- In Section E, if the system is larger than 10kW, then enter the Short Circuit Interrupting Rating (SCIR). Once complete, click Next

E. Service Panel Short Circuit Interrupting Rating

For systems larger than 10 kW, what is the short circuit interrupting rating (SCIR) rating of the service panel connected to this generating facility? Short Circuit Interrupting Rating

F. Notices - Mailing Instructions and Assistance

If you prefer to mail the completed agreement, it may be mailed directly to our NEM department at

<p>SDG&E'S P.O. BOX ADDRESS</p> <p>San Diego Gas and Electric Company Attention: Net Metering Team Mail Code CP52F P.O. Box 129831 San Diego, California 92123</p>	<p>SDG&E'S STREET ADDRESS</p> <p>San Diego Gas and Electric Company Attention: Net Metering Team Mail Code CP52F 8316 Century Park Ct San Diego, California 92123</p>
---	--

[Back](#) [Save Section](#) [Next](#)

Submitting a <30 kW App

Step 5



- In Step 5, choose the processing type

Step 5 - Choose Processing Type

Traditional Process Fast Track Application

Traditional Process

Please verify that you have available the following items:

You have available for upload your one line diagram

Fast Track Application

If you wish to Fast Track your application, please have the additional items available in addition to those listed under Traditional Processing.

It is 14(calendar) days prior the city inspection
SDG&E has or will have 24 hours, 7 days a week access to electric meter
I have, available for upload, a digital photo of station or pole number
you have available for upload your digital photo of the plaque and electric meter

[Print Preview](#) [Back](#) [Next](#)

Criteria for <30 Application Fast Track



- You will need the following documents for Fast Track applications
 - One-Line Diagram
 - A digital photo of the station or pole number
 - A digital photo of the warning plaque

- In addition to these required documents, SDG&E will need to have 24 hour a day, 7 days a week access to the electric meter and it is 14 calendar days prior to the city inspection.

- These requirements need to strictly adhered to. If Customer Generation finds that contractors are abusing their Fast Track privileges, they will be revoked.

Submitting a <30 kW App

Step 6



- In Step 6, you will need to upload documents one at a time before submitting your application. If your upload is successful a green message will appear

DIIS > Application Summary > NEM Application <= 30 KW - Step 6

Application: 40107 - Status: DRAFT

Step 6 - Upload Documents

Please upload the following documents:

(File formats - Microsoft Office Visio, Microsoft Word, Microsoft Excel, PDF, JPEG)

* One Line Diagram:	<input type="text"/>	<input type="button" value="Browse..."/>	<input type="button" value="upload"/>	Successful, 40107-online.pdf is uploaded.
* Station ID or Pole/Pad Number:	<input type="text"/>	<input type="button" value="Browse..."/>	<input type="button" value="upload"/>	
* Digital Photo of the Warning Plaque:	<input type="text"/>	<input type="button" value="Browse..."/>	<input type="button" value="upload"/>	

Submitting a <30 kW App

Step 6



- In Step 6, you can also press the Print Preview button in order to print a copy of the application for your records

Step 6 - Upload Documents

Please upload the following documents:

(File formats - Microsoft Office Visio, Microsoft Word, Microsoft Excel, PDF, JPEG)

* One Line Diagram:	<input type="text"/> Browse...	upload
* Station ID or Pole/Pad Number:	<input type="text"/> Browse...	upload
* Digital Photo of the Warning Plaque:	<input type="text"/> Browse...	upload

Print Preview Back Submit

Submitting a <30 kW App

Step 6



- Once you've uploaded all documents successfully, click Submit

Step 6 - Upload Documents

Please upload the following documents:

(File formats - Microsoft Office Visio, Microsoft Word, Microsoft Excel, PDF, JPEG)

* One Line Diagram:	<input type="text"/>	Browse...	upload
* Station ID or Pole/Pad Number:	<input type="text"/>	Browse...	upload
* Digital Photo of the Warning Plaque:	<input type="text"/>	Browse...	upload

Print Preview Back **Submit**

Submitting a <30 kW App Success!



- Once you have pressed submit, a message in green will appear letting you know your application was successfully submitted and the application number (write it down!!!). The status of your application will change to Submitted. You will also receive an email confirmation and the customer will receive an email on how to accept the terms and conditions.

A screenshot of the SDGE Distribution Interconnection Information System. The page header includes the SDGE logo (SDGE connected, A Sempra Energy utility) and the title "Distribution Interconnection Information System". A "Logout" link is visible in the top right. The main content area displays the message "40107 is submitted" in green text. A "Go to Home Page" button is located in the bottom left corner.

[Logout](#)

SDGE connected
A Sempra Energy utility™

Distribution Interconnection Information System

40107 is submitted

[Go to Home Page](#)

SDG&E and San Diego Gas & Electric are registered trademarks of San Diego Gas & Electric Company. ©1998-2013 San Diego Gas & Electric Company. The Trademarks used herein are the property of their respective owners. All rights reserved.

Submitting a <30 kW App



- The customer of record must accept the terms and conditions in order for any processing of the application to take place. The customer must have their SDG&E electric account number, the zip code from their bill, and the last four digits of their social security number in order to validate their identity and proceed to the terms and conditions acceptance page.



Sign In Page

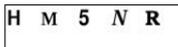
NEM Terms and Conditions

To agree to your NEM Terms and Condition online, please sign in.

Account Number*

Zip Code*

Last Four Digits Of SSN*



Can't read this? [Try another](#)

Type the code shown above. Do not enter spaces.

Sign in ▶



Submitting a <30 kW App



- Once the customer of record has validated their identity, they will be taken to the terms and conditions acceptance page. In addition to being able to accept the terms and conditions on this page, they can download a copy of their application by clicking on the application number.



[Logout](#)

NEM Online Terms And Conditions

A new NEM application has been submitted to SDG&E Agree to your terms and conditions for NEM

Account Number :
XXX-XXX-7188

Applications

By clicking agree to the Terms and Conditions, you accept the terms and conditions for the following application:

40333



Submitting a <30 kW App



- Once the information has been gathered, fill out Section C with the information exactly how it appears on the customer's SDG&E electric bill

Terms and Conditions

I THE CUSTOMER, UNDERSTAND AND AGREE TO THE FOLLOWING TERMS AND CONDITIONS:

Permission to Interconnect

Customers must not operate their Generating Facility in parallel with SDG&E's Distribution System until they receive written authorization for Parallel Operation from SDG&E. Unauthorized Parallel Operation could result in injury to persons and/or damage to equipment and/or property for which the Customer may be liable.

Safe Operation of your Generating Facility

Notwithstanding any other provision of this Agreement, if at any time SDG&E determines that either (a) the Customer's Facility, or its operation, may endanger SDG&E personnel, or (b) the continued operation of the Customer's Facility may endanger the safe and reliable operation of SDG&E's electrical system, SDG&E shall have the right to disconnect the Facility from SDG&E's system. Customer's Facility shall remain disconnected until such time as SDG&E is satisfied that the unsafe condition(s) have been corrected.

Meter Access

Your meter must be installed in a safe SDG&E-accessible location and remain unobstructed by locked gates or pets. Additionally, meter access must be maintained at all times for meter reading and system maintenance. Any animals owned by the customer, including pet dogs, should not have access to these areas to avoid hindering SDG&E service personnel, preventing them from completing their work. If your self contained meter is being utilized in lieu of an AC disconnect switch, the meter must be

If you have any questions, email netmetering@semprautilities.com or call (858) 636-5585.

Accept

Submitting a <30 kW App



- A confirmation page will be displayed once the customer has agreed the terms and conditions and the status of the application will be changed to Received Customer Approval



Thank you for accepting the terms and conditions for SDGE's Net Energy Metering program. Your application will now continue to be processed. Please contact the Net Metering team at 858-636-8858 or via email at NetMetering@semprautilities.com with any questions you may have

© 1998-2013 San Diego Gas & Electric Company. All trademarks belong to their respective owners. All rights reserved.

Submitting a <30 kW App Traditional Process



- Submitting a <30 kW application via the Traditional Process is the same until Step 5. Here you will choose Traditional Process instead of Fast Track.

Step 5 - Choose Processing Type

Traditional Process Fast Track Application

Traditional Process

Please verify that you have available the following items:

You have available for upload your one line diagram

Fast Track Application

If you wish to Fast Track your application, please have the additional items available in addition to those listed under Traditional Processing.

It is 14(calender) days prior the city inspection
SDG&E has or will have 24 hours, 7 days a week access to electric meter
I have, available for upload, a digital photo of station or pole number
you have available for upload your digital photo of the plaque and electric meter

[Print Preview](#) [Back](#) [Next](#)

Submitting a <30 kW App

Step 6



- Upload the One Line Diagram and press submit

Step 6 - Upload Documents

Please upload the following documents:

(File formats - Microsoft Office Visio, Microsoft Word, Microsoft Excel, PDF, JPEG)

* One Line Diagram:

Submitting a >30 kW App



- The >30 kW Application is the same as the <30 kW with a few exceptions. A PDF of the application can be generated in Step 5 or Step 6 which can be used to print the application. The customer of record must sign and mail the printed interconnection agreement before any processing will occur. Also, there is no Fast Track process for >30 kW.

SDGE^{connected}
A Sempra Energy utility™

Logout

DIIIS ▶ Net Energy Metering Program

Start a New Application

- NEM < 30KW Application
- NEM > 30KW Application**
- + My Applications
- + Questions or Issues
- + Helpful Links
- + Admin Links

Net Energy Metering Program

Submitting a >30 kW App



- Step 5 of the >30 kW Application. Notice that you cannot choose processing type as there is no Fast Track process for >30 kW applications. Use the Print Preview button to print out a copy of the application for the customer to sign and mail to SDG&E.

Step 5 - Choose Processing Type

Traditional Process Fast Track Application

Traditional Process

Please verify that you have available the following items:

You have available for upload your one line diagram

Fast Track Application

If you wish to Fast Track your application, please have the additional items available in addition to those listed under Traditional Processing.

It is 14(calendar) days prior the city inspection

SDG&E; has or will have 24 hours, 7 days a week access to electric meter

I have, available for upload, a digital photo of station or pole number

you have available for upload your digital photo of the plaque and electric meter

Back

Next

Print Preview

Submitting a >30 kW App



- You can also generate a PDF of the application in Step 6

Step 6 - Upload Documents

Please upload the following documents:

(File formats - Microsoft Office Visio, Microsoft Word, Microsoft Excel, PDF, JPEG)

* One Line Diagram: