

A guide to the Third Party Notification Plan



WHEN YOU NEED AN EXTRA REMINDER

Quick facts

- Our Third Party Notification Plan can help you or someone you know who is elderly, sick, homebound or away from home often.
- You choose a third party, such as a friend, relative, caregiver or community agency, to receive a copy of any late-payment or shut-off notice we send you.
- The third party can then bring the problem to your attention (but is not responsible for paying your bill).
- This service is free.

We recognize there are circumstances under which customers might overlook a utility bill payment.

If you're elderly, sick, homebound or away from home often, it's possible to overlook a utility bill or shut-off notice. To protect your health and safety by preventing any unnecessary disruptions in gas and electric service, SDG&E® offers the voluntary Third Party Notification Plan.

Here's how it works

In the event we must notify you that service will be discontinued because of past-due bills, a third party – a friend, relative or social agency, for example – will also receive a copy of the notice.

They can then bring the problem to your attention and perhaps offer aid or advice. The third party will not, however, be legally responsible for the overdue bill, nor will this notification by itself prevent a loss of service.

If you'd like to take advantage of this plan, please fill out the application on the other side and mail it back to us.

You must provide both signatures before returning the application

John Doe

CUSTOMER'S SIGNATURE (SAMPLE)

Jane Doe

THIRD PARTY'S SIGNATURE (SAMPLE)



Once we receive the application, the plan will remain in effect for as long as we serve you or until we receive a request to discontinue it. Please notify us if you move, if the designated third party moves, or if you would like to designate a new third party.

If you don't need this service, but you know someone who does (an elderly relative, perhaps), you may want to bring this plan to their attention and assist them in filling out the form.

Remember, also, to let us know **immediately** of any bill payment problem. One of our energy service specialists can discuss the problem with you and offer suggestions that may help.

For more information

To learn more about the Third Party Notification Plan and other assistance programs, call us at **1-800-411-7343** or visit **sdge.com/assistance**.

See application on back ▶

Third Party Notification Plan Application

If you fill out this form by hand, please print clearly. Cut out and mail the completed form to:

SDG&E Customer Contact Center - CP62A
P.O. Box 129831
San Diego, CA 92112-9831

CUSTOMER'S NAME	CUSTOMER'S SDG&E ACCOUNT NUMBER		DAYTIME PHONE NUMBER ()
CUSTOMER'S ADDRESS	CITY	STATE	ZIP CODE
CUSTOMER'S SIGNATURE			
THIRD PARTY'S NAME			DAYTIME PHONE NUMBER ()
THIRD PARTY'S ADDRESS	CITY	STATE	ZIP CODE
THIRD PARTY'S SIGNATURE			

